



BELL COUNTY HEALTH DEPARTMENT

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To whom it may concern:

Beginning March 1 of 2019, the Bell County Health Department will be offering its Food Handler's training class as an online internet based course. The online course content is replacing the current class format that will no longer be given weekly in the conference rooms of the Pineville and Middlesboro Health department offices. This is a class that is a required annual training for all Bell County employees that work in the food service industry, as well as any newly hired food service worker BEFORE they begin at their place of employment. The purpose of this course is to provide food service workers in Bell County with an overview of food safety laws and regulations, proper hygienic practices and food handling techniques to help ensure and maintain a safe food handling environment. Completion of this training will require a food service worker to observe an online training presentation, pass the exam that follows the presentation, and present the post exam certificate with the required \$10.00 class fee in cash or money order to the Middlesboro, Pineville or Pineville Annex (office hours 8:00-9:30am) locations. Upon the presentation of completion certificate and \$10.00 class fee, successful class graduates will be given a food card which is to be given to and kept at the worker's current place of employment.

Food service certificates must be taken to the health department within 14 days of completion of the course. Food cards given to successful class graduates will be effective one calendar year from the date on the class certificate, and must be redeemed by the person whose name is on the completion certificate. Instructions for course registration will be given (BELOW). All food service establishment managers must present current up to date food cards for ALL FOOD SERVICE WORKERS during their food service inspections.

Throughout the last year, an overwhelming majority of the food service class participants polled voted in favor of transitioning from the current in-class model to a more time convenient and efficient web based training. The Bell County Health Department is pleased to now be able to now offer this class online that can be taken 24 hours a day, 7 days a week from a computer at work, a library, or from the convenience of one's own home. Any questions that arise in regards to the online training course can be directed to the Bell County Environmental Annex at 606-337-9595.

Very Respectfully,

Bell Co. Health Department

***NOTE: All food establishments are required to be able to provide UP TO DATE food cards for all food service workers by May 1, 2019.**

FOOD HANDLER COURSE

- Go to <https://ky.train.org>
- Click Create Account
- Follow instructions to create your account.
- Enter your Login name and Password to Login. Enter Course ID (1083561) or type *Bell County Health Department Food Training Module* in the search box (magnifying glass) located at the top right of the screen.
- Click on Bell County Food Handler Module. Click the Registration tab. Click Launch to start the module.
- When you have completed the module, click on Close this Module. Go back to the top left screen, click Home then under Dashboard, click on + My learning. Click Current Courses, in the middle of the page. Click on Bell Co. Food Handler Module #(1083561), then click on the M in the box under Manage.
- Click Completed then click OK. Click the word Assessment, the Start Assesment to take your quiz. After you have completed the assessment and evaluation, print certificate and bring to any Bell County Health Department location with your \$10.00 fee.
- Having the certificate only will not qualify you as having completed the food safety course. You must bring the certificate and the \$10.00 fee to one of the health department locations in order to receive your food service card.
- The certificate for completing the course must be brought by one of the Health Department locations within 2 WEEKS of the date on the certificate.